



Log In to Workday

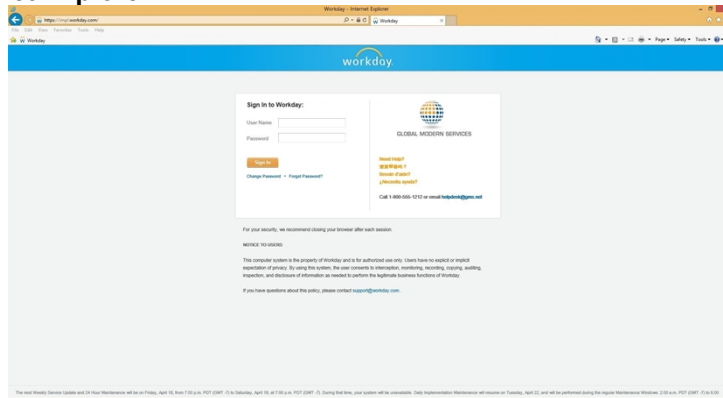
Trigger

Procedure Overview
Use this procedure to log in to Workday

Input - Required Fields	Field Value / Comments
User Name	
Password	

Output - Results	Comments
Logged In	

Workday - Internet Explorer



1. Complete the following fields:

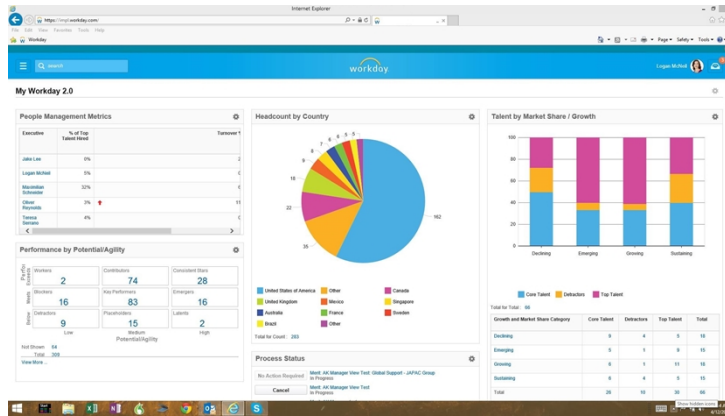
Field Name	Description	Values
User Name	Your Workday User Name	Enter value in User Name . Example: lmcneil
Password	Your Workday Password	Enter value in Password . Example: PW123

2. Click the **Sign In**  button.



Title: Log In to Workday
Area: General
Sub Area: General

Workday



Information: You have completed the log in procedure